

# Step 1 Application

Created Wednesday, November 06, 2013

## Page 1

### Legal name of applicant organization

Please consult with legal counsel for the official legal name of the organization

A hospital in Florida

### Mailing address

Mailing address   Street Address	multiline address for building/room, PO Box, Street address
Mailing address   City	Florida City
Mailing address   State	Florida
Mailing address   Zip Code	32303

### Administrative contact

The person who will communicate with Department staff during the application process

Administrative contact   Name	Senior staff person
Administrative contact   Degree(s)	MD, PhD
Administrative contact   Title	Director of Medicine
Administrative contact   Email	director@a-florida-hospital.org
Administrative contact   Telephone	850-245-4585

### Signature of administrative contact

### Responsible Organizational Official

The person with overall responsibility for the cancer program. Typically the president of the organization or director of a cancer center

Responsible Organizational Official   Name	Senior Official / President
Responsible Organizational Official   Degree(s)	MD, Ph.D.
Responsible Organizational Official   Title	President
Responsible Organizational Official   Email	president@a-florida-hospital.org
Responsible Organizational Official   Telephone	850-245-4584

### Signature of responsible organizational official

Does the organization have a license in good standing in Florida which authorizes health care services to be provided?

Yes

Is the organization accredited by the American College of Surgeons Commission on Cancer?

Yes

Area I: Organization

**Standard I.1 The organization maintains a license in good standing in this state which authorizes health care services to be provided.**

List materials and page numbers where the materials can be found in the supporting documentation

Page number and document description (examples):

- page 5; copy of a current license

**Standard I.2 The organization achieves and maintains accreditation by the Commission on Cancer of the American College of Surgeons.**

List materials and page numbers where the materials can be found in the supporting documentation

Page number and document description (examples):

- page 7; Documentation of Commission on Cancer accreditation,

**Standard I.3 The organization actively and substantially participates in at least one regional cancer control collaborative that is operating pursuant to the Florida Comprehensive Cancer Control Program's cooperative agreement with the Centers for Disease Control and Prevention's National Comprehensive Cancer Control Program.**

List materials and page numbers where the materials can be found in the supporting documentation

Page number and document description (examples):

- page 10; Cancer collaborative meeting minutes from August 1, 2013 - January 15, 2013,  
- page 63; Annual evaluation

**Standard I.4. The organization demonstrates excellence in and dissemination of scientifically rigorous cancer research.**

List materials and page numbers where the materials can be found in the supporting documentation

Page number and document description (examples):

- page 70; Description of changes in clinical practice or the development of clinical guidelines as a result of the organization's research  
- page 74; Policies on review of scientific merit

**Standard I.5 The organization integrates rigorous cancer training and education of biomedical researchers and health care professionals.**

List materials and page numbers where the materials can be found in the supporting documentation

Page number and document description (examples):

- page 82; List of clinician-investigators who have secured grant funding awards  
- page 93; Report educational outcome measures

**Standard I.6 The Organization meets and provides enhanced cancer care coordination which, at a minimum, focus on:**

a. Coordination of care by cancer specialists and nursing and allied health professionals.

b. Psychosocial assessment and services.

c. Suitable and timely referrals and follow-up.

d. Providing accurate and complete information on treatment options, including clinical trials, which consider each person's needs, preferences, and resources, whether provided by that center or available through other health care organizations.

e. Participation in a comprehensive network of cancer specialists of multiple disciplines, which enables the patient to consult with a variety of experts to examine treatment alternatives.

f. Family services and support.

g. Aftercare and survivor services.

h. Patient and family satisfaction survey results.

List materials and page numbers where the materials can be found in the supporting documentation

Page number and document description (examples):

- page 92; screen shots that describe care coordination
- page 95; treatment plans

**Standard I.7 The organization adopts and implements a continuous comprehensive quality indicator system, reports at a minimum annually on quality metrics and makes a summary of the evaluation available to prospective patients and family members.**

List materials and page numbers where the materials can be found in the supporting documentation

Page number and document description (examples):

- page 102; Plan for adoption and review of performance standards.
- page 104; Publication of outcome measures

**Standard I.8. When conducting cancer research the organization must have an accredited human research protection program and have research reviewed by an accredited Institutional Review Board to ensure the highest ethical standards.**

List materials and page numbers where the materials can be found in the supporting documentation

Page number and document description (examples):

- page 112; Documentation of current accreditation

**Standard I.9 Enters into a research partnership with at least one other organization or a research network composed of Florida organizations, and participates in a network of Cancer Centers of Excellence when available.**

List materials and page numbers where the materials can be found in the supporting documentation

Page number and document description (examples):

- page 114; policies describing research partnerships
- page 121; Records showing financial support for organizational research collaborations

Area II: Healthcare professionals and researchers

Standard II. 1 Physicians and all members of the care team provide accurate and complete information on the highest evidence-based treatment options, including clinical trials, which consider each person's needs, preferences, and resources, whether provided by that center or available through other health care organizations

List materials and page numbers where the materials can be found in the supporting documentation

Page number and document description (examples):

- page 140; Tumor board minutes for previous 6 months
- page 160; Metrics on the effectiveness of care based on patient outcomes

Area III: Patients and family members

**Standard III.1** The organization should provide ongoing opportunities for the patient to provide all the information to the healthcare team that is relevant to care and treatment decisions.

List materials and page numbers where the materials can be found in the supporting documentation

Page number and document description (examples):

- page 161; list of support groups provided by the healthcare organization or partners
- page 164; policy on patient navigators

**Standard III.2** The organization should provide ongoing opportunities for the patient to communicate concerns and worries that might affect cancer treatment.

List materials and page numbers where the materials can be found in the supporting documentation

Page number and document description (examples):

- page 161; list of support groups provided by the healthcare organization or partners
- page 164; policy on patient navigators

**Standard III.3** The organization should provide ongoing opportunities for the patient to improve their understanding of their cancer.

List materials and page numbers where the materials can be found in the supporting documentation

Page number and document description (examples):

- page 161; list of support groups provided by the healthcare organization or partners
- page 164; policy on patient navigators

**Standard III.4** The organization should provide ongoing opportunities for the patient to keep follow up appointments to ensure continuity of care

List materials and page numbers where the materials can be found in the supporting documentation

Page number and document description (examples):

- page 161; list of support groups provided by the healthcare organization or partners
- page 164; policy on patient navigators

**Standard III.5** The organization should provide ongoing opportunities for the patient to include a friend or family member in the care process.

List materials and page numbers where the materials can be found in the supporting documentation

Page number and document description (examples):

- page 161; list of support groups provided by the healthcare organization or partners
- page 164; policy on patient navigators